

Ocean Academy Charter School

Board of Trustees Meeting Minutes – August 27, 2018

678 5th Street, Lakewood, NJ – 7:00 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record.

Marshall White – President

Ken Seda – Vice President – by phone

Anita Raynes Lepelstat

Rosanne Martin - Absent

Reverend Juan Angel Monge-Santiago

Jim Muzikowski

Aase Marie Schults Hare

Board Secretary opens the Meeting with a Vote of the Board. Attendance Taken.

President of the Board Leads the Salute to the Flag. ccc

1. Approval of the June 12th, 2018 Minutes: Motion to Approve by Jim Muzikowski, Second by Marshal White, unanimous approval.
2. There are now three openings on the Board of Trustees - Valarie

Christopher Leddy: Moving to North Jersey – Open Position

Jim Muzikowski: Re-Opting for 3 Year Term

Open Position – Has been Empty

Jim Muzikowski advises that he would like to seek a second term of three years. Aase Hare motions to have Jim Muzikowski serve a three-year term, Anita Lepelstat seconds, unanimous approval.

3. Lorna Hassel presents on the new hires for the 2018-19 school year:

3 Teachers: Courtney Johnson, Dariakna Reyes, and Elizabeth Montalvo

7 Aides: Elizabeth Powell, LeeAnne Triver, Mary Becker, Sharon Hale, Laura Graziano, Jeanette Zuccrello, Diamond Rogers

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Motion to approve the new hires as presented by Lorna Hassel – motion made by Anita Lepelstat, Jim Muzikowski second, unanimous approval.

4. Valarie Smith presented on joining the NJ Charter Schools Association for the 2018-19 school year at the first-year cost of \$2,640.00. Also, to have Administrative Staff and Teachers to attend the annual Charter Schools 2018 Fall Convention at a cost of \$4,025.00.

Aase Hare motions for the school to Join the NJ Charter School Association and to approve of teaching and Administrative staff to attend the Association's 2018 Annual Convention. Jim Muzikowski Seconds, unanimous approval.

5. Valarie Smith presents on Support Staff promotions & Certifications as follows:

Elizabeth Martinez: Cafeteria Worker / Maintenance Kindergarten Center
Going from Part time 10-months to Full Time 10-months (35 hours per week – 10:00 am to 6:00 pm) Yearly Salary@ \$13,818.00 (\$690.90 per pay period) PERS

Laura Campos: Receptionist / Secretary (Past hourly employee for after-school program and receptionist work) To be Full-Time 10-month from 10:30 AM to 6:15 pm (35 hour week) @ yearly salary of \$19,000 PERS

Mary Noguera-Gomez: Cafeteria Worker / After-School Program
Going from Part Time 10-Months to Full Time 10-Months, 10:30 am to 6:00 pm, (32.5 hour week) @ Yearly Salary of \$12,831 (\$641.55 per pay period) PERS

Cindy Coughlin – Officially certified as an SBA: salary increase to \$82,500

Alejandra Morales – Contracted Employee for Kindergarten Center Receptionist at \$15.00 Per Hour, Daily Hours 7:15 am to 11:15 am, 20 hours per week.

Jim Muzikowski motions to approve of the Promotions & Certifications as outlined, Aase Hare seconds the motion, unanimous approval.

6. Budget Adjustments and Bill List presented by Cindy Coughlin

Motion to approve budget adjustments made by Anita Lepelstat, Second by Jim Muzikowski, unanimous approval.

Motion to approve the Bill List made by Aase Hare, Second by Jim Muzikowski, unanimous approval.

7. Cindy Coughlin presents on the renewal of Business and Accident Insurance.

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Motion made by Jim Muzikowski to re-new the Business & Accident Insurance for the school, Anita Lepelstat seconds, unanimous approval.

8. Vote to go into Executive Session to discuss Facilities Planning – presented by Valarie Smith. (Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds where disclosure of such matter could adversely affect the public interest.)

Jim Muzikowski motions, second by Anita Lepelstat, all in favor.

Vote to adjourn by Jim Muzikowski, second by Anita Lepelstat, all in favor.

*Minutes approved by the BOT at a regular meeting on October 9, 2018.