

Ocean Academy Charter School

Board Agenda / Minutes – October 10, 2017, 7:00 PM

678 5th Street, Lakewood, NJ

Marshall White – President

Ken Seda – Vice President (absent)

Christopher Leddy

Anita Raynes Lepelstat

Roxanne Martin

Reverend Juan Angel Monge-Santiago (absent)

Jim Muzikowski

Aase Marie Schults Hare

Opening of Meeting – 7:00 pm

In accordance with N.J.S.A. 10:4-7 and N.J.S.A. 10:4-9 of the Open Public Meetings Act, all Board of Trustee Meetings are open to the public, regularly scheduled, and publicized with at least 48 hours' notice in the paper of record, The Asbury Park Press.

1. Roll Call of Attendance by the Board Secretary & President Leads the Board in the Flag Salute
2. Reading of Minutes of September 17, 2017 by Board Secretary: Vote to accept minutes, Jim Muzikowski Motions & Aase Hare Seconds: Christophy Leddy Abstains. Affirmative Vote.
3. Introduction of & Presentation by School Auditors – Cindy Coughlin, School Business Administrator

Holman, Frenia, Allison, PC of Toms River
David McNally – Senior Manager

4. Potential New Board Member Introduction – Valarie Smith
Ayana Anderson-McCall came to visit the board. She has two children that attend Ocean Academy Charter School and another child in LPS.

No comments – information given out for board review

5. NJ School Board Association Update & Training – Valarie Smith
 - a. Mandated Training Reminder
 - b. Proposal to the Board to approve NJSBA Convention attendance for Anita Lepelstat and Marshall White (@ \$300 each) Attending the Convention in AC – \$300 for Convention fees (outside of training)

Christopher Leddy motions to approve attendance for Marshall White and Anita Lepelstat to attend the NJSBA annual Convention. Jim Muzikowski seconds the motion. Vote: unanimously affirmed

6. Update on Criminal History Background Checks – Valarie Smith

7. Presentation of Teachers' Mentoring Program & Fees (and School Nurse) – Lorna Hassel
Vote to allow SBA to encumber funds for this purpose.

Vote to affirm that the School Business Administrator is to encumber \$8,000 for Mentoring Programs.
Chris Leddy motions/ Jim Muzikowski seconds -- Vote: unanimously affirmed

8. Resolution presented by Cindy Coughlin – to approve of an additional bank account to provide funds for the Health Reimbursement Account for employee health policy.

Resolution for another bank account for the Health Reimbursement Account -- motion by Chris Leddy and seconded by Jim Muzikowski -- Vote: Unanimously affirmed

9. *****Add On by School Business Administrator – Vote to Accept a \$250 Gift from the Black Hawk Organization in Lakewood – Jim Muzikowski motions and Marshall White seconds motion: Vote: Unanimously Affirmed

10. IT Proposals for Board Approval – Presentation by Valarie Smith

To hire two IT consultants:

Rich Primavera for overall IT Issues

Machree Paul for Web Site and all Social Media

Motion to accept both contracts – (Primavera – services limited to 8 hours per month) for the 2017-18 School Year..... both contracts to end in June.

Jim Muzikowski motions/Chris Leddy seconds - Aase Hare abstained, all votes in the affirmative.

11. Family Leave Policy – Lorna and Cindy
Discussion on family leave issues

12. Consulting Proposal for Months prior to School Approval (Valarie Smith) – Cindy Coughlin

Roll over – proposals – Valarie Smith's proposal for consulting services prior to school opening (Proposal the same as those presented by Lorna Hassel and Cindy Coughlin, previously approved) Jim Muzikowski motions to accept the proposal, Chris Leddy seconds: all votes in the affirmative.

13. Financial Issues: Budget and Bill List – Cindy Coughlin

Treasurer's Report – motion to accept report by Aase Hair / Second by Jim Muzikowski; all votes in the affirmative.

Budget transfers – motion to accept budget transfers by Jim Muzikowski /Second by Chris Leddy; all votes in the affirmative

Bill list – motion to approve the Bill List by Roxanne Martin / Second by Anita Lepelstat; all votes in the affirmative.

14. New Business – Anita Lepelstat asked about recruitment of volunteers. Discussion followed with plans to follow up with Lorna Hassel.

Jim Muzikowski motioned to Adjourn the meeting / Chris Leddy Second; all votes in the affirmative.