

OCEAN ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

Minutes – Board of Trustees Meeting, February 9, 2021 6:00 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person. Virtual: Join by Phone 1 413 624-4048 (PIN 585397125)

Marshall White – President
Anita Raynes Lepelstat – Vice President
Thomas A. D’Ambola
Aase Marie Hare
Sharon Hollander
Jeanmarie Lamme
Roxanne Martin
Reverend Juan Angel Monge-Santiago
Jim Muzikowski

Also in attendance, Valarie Smith (Executive Director), Lorna Hassel (Head of School), Cindy Coughlin (School Business Administrator), David Hespe (Board Attorney), Tom McMahon (Facilities Consultant), David Block (Financial Consultant).

Meeting Called to Order by Board President
Salute to the Flag

Action Agenda

1. Approval of the BOT meeting minutes of January 12, 2021

Roxanne Martin motions that the Board accept and approve the meeting minutes of January 12, 2021. Father Juan seconded the motion. Board unanimously voted to approve.

2. Tom McMahon, Facilities Consultant, addressed the Board regarding new lease negotiations and other building matters.
3. Audit Report - **Jump, Perry and Company, L.L.P.** - School Year 2019-20: Kathryn Perry gave the Board a report on the school’s 2019-20 audit.
4. Audit Report Resolution Presented by Cindy Coughlin:

Resolution Accepting & Approving the Submission of the 2018-19 School Year Audit Results

February 9, 2021

Approval for Ocean Academy Charter School to accept the Audit Results for the 2019-2020 school year as performed by Jump Perry & Company

**OCEAN ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES**

Be it resolved by the Ocean Academy Charter School Board of Trustees approves the following;

WHEREAS the Ocean Academy Charter School has received the audit results;

WHEREAS the Ocean Academy Charter School recognizes and acknowledges the results and findings of the audit and;

WHEREAS the Ocean Academy Charter School approves and accepts that there were no findings and therefore no Corrective Action Plan needed;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Ocean Academy Charter School, county of Ocean, State of New Jersey approves and accepts the audit results and associated documentation for submission to the Department of Education Fiscal representatives.

Jim Muzikowski motioned for the Board to accept and approve the Resolution to Submit the 2018-19 audit findings. Anita Lepelstat seconded the motion. The Board unanimously approved.

5. Cindy Coughlin Presents on the Annual Waiver of Requirements – Special Education Medicaid Initiative Program (SEMI)

Resolution Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program 2021-22

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022, and

Whereas, the Ocean Academy Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students based on the projection provided for the 2021-2022 budget year.

Now Therefore Be It Resolved, that the Ocean Academy Charter School Board of Trustees hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Ocean an appropriate waiver of the requirements of NJAC 6A 23A-5.3 for the 2021-2022 school year.

Anita Lepelstat motioned that the Board accept and approve the Resolution of SEMI Waiver of Requirements for the 2021-22 School Year. Roxanne Martin seconded the motion. The Board unanimously approved.

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6. Cindy Coughlin presented the Monthly List of Bills for Board Approval

Jim Muzikowski motioned for the Board to Accept & Approve the Monthly Bill List. Sharon Hollander seconded the motion. Board unanimously approved.

7. Cindy Coughlin presented an up-date to the vendors on the recurring monthly billing list.

Aase Hare motioned for the Board to Accept & Approve the updated Vendors List. Jim Muzikowski seconded the motion. Board unanimously approved.

8. Valarie Smith presented on Ocean Academy's Reauthorization and School Expansion.

The NJ Department of Education renewed the charter and approved the school's expansion from K-5 to K-8.

Board Members asked that a copy of the letter confirming the school's reauthorization and expansion be placed in the minutes.

OCEAN ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES



State of New Jersey
DEPARTMENT OF EDUCATION
PO Box 500
TRENTON, NJ 08625-0500

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

February 1, 2021

Marshall White, President
Board of Trustees
Ocean Academy Charter School
1650 Massachusetts Avenue
Lakewood, New Jersey 08701

Dear Mr. White:

Ocean Academy Charter School (OACS) opened in 2017 and is currently in its fourth year of operation. OACS submitted its Renewal Application on October 15, 2020 and has been evaluated by the New Jersey Department of Education (Department) on its academic performance, fiscal viability, and operational stability. Through the renewal process, OACS requested to increase enrollment from 340 seats to 540 seats and expand the grade levels served from kindergarten through fifth grade to kindergarten through eighth grade by June of 2026.

Pursuant to *N.J.S.A. 18A:36A-17* and *N.J.A.C. 6A:11-2.3(b)*, the Department has completed a comprehensive review of the school including but not limited to, the renewal application, annual reports, student performance on statewide assessments, a structured interview with school officials, public comments, and the fiscal impact on the sending district in order to render a renewal decision. Based on this review, it is my pleasure to inform you that I am renewing OACS for a period of five years through June 30, 2026. A Renewal Summary Report, which contains the findings gathered from the comprehensive review, is forthcoming.

Based on the criteria outlined in the Academic Performance Framework, OACS earned a summative Tier Rank 2 at 49.7% of total points possible based on 2018-2019 statewide assessment results. OACS's grade configuration in the first charter term allowed for only one tested grade for one year; therefore, OACS was ineligible to earn points in the closing gaps and growth categories of the Academic Performance Framework. Absent 2019-2020 result of statewide assessments, representatives of OACS described the assessment cycle and data analysis of locally administered assessments used to continue measuring and monitoring academic achievement and progress. As demonstrated in the Renewal Summary Report, OACS met standard on most rated measures in the Fiscal Performance Framework and met standard on many indicators in the Organizational Performance Framework. Through the review, Department representatives determined that OACS is faithful to its mission and has implemented the key design elements included in its charter.

For these reasons and for reasons further described in the Renewal Summary Report, I am approving OACS's expansion from grades kindergarten through five to grades kindergarten through eight, and enrollment from 340 seats to 540 seats beginning in 2021-2022.

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Marshall White, Board President

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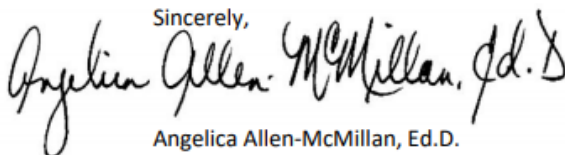
The following chart confirms OACS’s approved maximum enrollment for the approved district of residence of Lakewood.

	2020-2021 (current approved maximum)	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
K	60	60	60	60	60	60
1	60	60	60	60	60	60
2	60	60	60	60	60	60
3	60	60	60	60	60	60
4	60	60	60	60	60	60
5	40	60	60	60	60	60
6		60	60	60	60	60
7			60	60	60	60
8				60	60	60
9						
10						
11						
12						
TOTAL	340	420	480	540	540	540

Be advised that if this expansion requires an additional facility, then the Board of Trustees must submit to the Commissioner an amendment request to add the new facility. Additionally, prior to occupying the new facility, a certificate of occupancy with an “E” use, a fire inspection report and a sanitary inspection certificate must be obtained, and representatives from the Ocean County Office of Education must complete a health and safety inspection of the facility.

Please accept my best wishes as you continue to serve the students of New Jersey and provide a quality public school option for families.

Sincerely,



Angelica Allen-McMillan, Ed.D.
Acting Commissioner

AAM/DMV/JB/SG/O:Accountability/Renewals/2020-21 Renewals/ Renewal Letters/Ocean Academy Charter School Renewal

c: Daryl Minus-Vincent

Kevin Dehmer

Julie Bunt

Nicole Kane

Charles Muller

Laura Winters

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9. Lorna Hassel presented on Middle School Principal Findings and recommended a candidate for the position.

Anita Lepelstat motioned that the Board approve of an offer to the recommended candidate. The motion was seconded by Aase Hare and the Board unanimously approved the motion.

Jim Muzikowski motioned that the Board approve a salary for the Middle School Principal at \$105,000 for a 12-month contract.

Motioned seconded by Roxanne Martin and the Board unanimously approved the motion.

10. Valarie Smith gives an update on Covid concerns/activities.
11. Valarie Smith gives update on NJ School Boards Association – Mandated Training. All training is done virtually. Board Members will receive links to their mandatory training for the 2020-21 school year. All training needs to be completed by July 1, 2021 so that it can be registered in the Annual Charter School report that is due August 1st, 2021.

12. New Business

Anita Lepelstat asked the Board to approve a donation of a piano from one of her neighbors who is moving and wishes to donate the piano to the school.

Jim Muzikowski motioned to accept the piano donation. Roxanne Martin seconded the motion and the Board voted unanimously in favor.

13. Public Input – No members of the public participated in the meeting.
14. Anita Lepelstat motioned to adjourn the meeting. The motion was seconded by Sharon Hollander and the Board unanimously approved the motion.

These minutes were unanimously approved at the March 9, 2021 Board of Trustees Meeting.