

**OCEAN ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES**

Minutes – Board of Trustees Meeting, December 8, 2020 – 6:00 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person. Virtual: [Join by phone](#) (US) +1 337-346-2435 PIN: 975 118 044#

Marshall White - President
Thomas A. D'Ambola
Aase Marie Hare
Sharon Hollander
Jeanmarie Lamme - Absent
Anita Raynes Lepelstat
Roxanne Martin - Absent
Reverend Juan Angel Monge-Santiago – Left at 7:00 PM
Jim Muzikowski

Also in attendance, Valarie Smith (Executive Director), Lorna Hassel (Head of School), Cindy Coughlin (School Business Administrator), David Hespe (Board Attorney), Tom McMahon (Facilities Consultant), David Block (Financial Consultant).

Board President Calls the Meeting to Order

Action Agenda:

1. Approval of the Minutes from October 13th. In addition, approval of the minutes of the special call-in meeting on October 28th (this was the meeting to approve of a resolution for us to expand our grade levels from K-5 to K-8 for our Reauthorization Application)

Motion made by Father Juan to accept both sets of Minutes (October 13th and October 28th) for full approval by the Board of Trustees. Second by Sharon Hollander. Motion passed unanimously by the Board.

2. Marshall White presented that we need to fill the Vice President's position on the Board.

Anita Lepelstat volunteered to be Board Vice President. A motion was made by Sharon Hollander to nominate Anita Lepelstat for Board Vice President. The motion was seconded by Father Juan. Motion to approve Anita Lepelstat for Vice President of the Board for the 2020-21 school year was unanimously passed by the Board.

3. Valarie Smith presented an update as to Covid Issues to the Board.

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4. Lorna Hassel presented on the School's Violence & Vandalism Report.
5. Lorna Hassel presented on the search for a Middle School Principal providing we get approval for expansion from the State DOE.
6. A briefing was presented by Valarie Smith regarding Reauthorization. The School had been advised that it will be reauthorized for the standard Five-Year term but expansion from K – 5 to K – 8 is still pending. Final Determination will be made before or on February 1st, 2021.
7. Tom McMahon gave a Facilities Update.
8. Cindy Coughlin presented the List of Bills for payment to the Board along with a listing of reoccurring contracted services.

Jim Muzikowski made the motion to approve of the Bill List and the List of Reoccurring Contracted services. The motion was seconded by Sharon Hollander. The motion was unanimously approved by the Board.

9. New Business:

Board Member Aase Hare presented on a one-time salary adjustment for Teaching and Clerical Staff due to the extraordinary issues of Covid and the facilities move.

Jim Muzikowski motioned for the Board to accept one-time salary adjustments for staff. Motion seconded by Aase Hare. The motion was unanimously approved by the Board.

10. No Public Comment (none in attendance).

Motion to End the Meeting made by Jim Muzikowski, second by Sharon Hollander, unanimously approved by the Board.

Minutes Approved by the Board of Trustees, Tuesday, January 12th, 2021