

Ocean Academy Charter School

Board of Trustees Meeting Agenda – March 27, 2018, 6:30 PM

678 5th Street, Lakewood, NJ

Marshall White – President

Ken Seda – Vice President

Christopher Leddy

Anita Raynes Lepelstat (7:07 Arrival)

Roxanne Martin (Absent)

Reverend Juan Angel Monge-Santiago

Jim Muzikowski

Aase Marie Schults Hare

Board Secretary opens the Meeting – Attendance

President of the Board Leads the Salute to the Flag

- Minutes from the February 13th, 2018 Board of Trustees meeting were read. Father Juan motions to accept the minutes, Jim Muzikowski seconds: vote unanimous in favor.
- 1. To temporarily change our school hours by 15 minutes in the morning and 15 minutes in the afternoon (from 8:00 am - 3:15 pm to 7:45 am – 3:15 pm) by request of Lakewood Public Schools due to busing issues. Presentation by Valarie Smith

Ken Seda motions to temporarily change the school's hours as requested by Lakewood Public Schools in order to provide better in-house busing. Jim Muzikowski Seconds. Unanimous vote in favor.
- 2. To increase the personal/sick days from 7 to 10 days per school year. Presented by Lorna Hassel.

Motion by Aase Hare to increase personal/sick days from 7 to 10 days per school year. Second by Ken Seda. Vote: Approved by 6 to 1 vote
- 3. To reimburse, Jason Gold (gym teacher) for classes in the provisional teaching route. Presented by Lorna Hassel

Ken Seda motions to reimburse Jason Gold for classes in the provisional teaching route. Second by Marshall White. Vote: Unanimously in favor.
- 4. To increase our starting salary for Teachers by \$1,000 to \$46,000 – presented by Lorna Hassel.

Motion to increase Teacher starting salary to \$46,000 Christopher Leddy. Second by Father Juan. Unanimous vote in favor.
- 5. Hiring of New Teacher for 2018-19 School Year; Courtney Johnson @ \$46,000 – presented by Lorna Hassel.

Motion by Aase Hare, Second by Aase Hare, Unanimous vote in favor.

6. To approve of the hiring of 4 New Teachers and 5 new Paraprofessionals for the 2018-19 School Year – Presentation by Lorna Hassel;

Motion by Chris Leddy, Second by Ken Seda, Unanimous vote in favor.

7. Hiring of Laura Campos as Administrative Assistant for 2018-19 School Year (10 Month, 9:30 am to 6:00 pm) including heading the After-School Program @ \$18K – Presented by Lorna Hassel;

Ken Seda motioned, Chris Leddy second, unanimous vote in favor.

8. To approve of hiring two part time (15 hours a week) maintenance assistants at \$10.00 per hour – Presentation by Lorna Hassel.

Motion by Chris Leddy, Second by Father Juan, unanimous vote in favor.

9. To approve of hiring a second ELL Teacher (preferably with a Special Ed Cert) -presented by Lorna Hassel

Aase Hare motions, Ken Seda seconds, unanimous vote in favor.

10. Pay Raises for the 2018-19 School Year – Presented by Lorna Hassel;

- a. All Teachers, Staff, and Paraprofessionals at 5%
- b. Food Service Directors: \$2.00 per hour increase (\$9.50 to \$11.50 per hour)
- c. Head of Maintenance: \$4,000 increase (\$28,000 to \$32,000)

Ken Seda motions, Aase seconds, unanimous vote in favor.

11. Restitution for 2017-18 School Year (mitigate pension situation), Presented by Valarie Smith

- a. Teachers & Administrators @ \$2000.00 each
- b. Paraprofessionals @ \$1000
- c. Administrative Assistant @ \$1000
- d. Head of Maintenance @ \$500

Motion by Aase Hare, Second by Ken Seda, Motion passes 4 yes votes with 3 abstaining

12. To Expand Petty Cash Monthly Allotment to \$500; Presented by Lorna Hassel

Motion to approve by Chris Leddy, Jim Muzikowski seconds, unanimous vote in favor

13. Increase P.O. for Paychex by \$1,510; Presented by Cindy Coughlin

Motion by Chris Leddy, Second by Jim Muzikowski, unanimous vote in favor

14. New Budget Presentation & Board Resolution Adoption – Presented by Cindy Coughlin

Motion by Chris Leddy, Second by Ken Seda, unanimous vote in favor

15. Cash Flow Review – Presented by Cindy Coughlin

16. Bill List – Presented by Cindy Coughlin

Motion by Chris Leddy, Second by Jim Muzikowski, unanimous vote in favor

Motion to Close the Meeting by Jim Muzikowski, second by Ken Seda, unanimous vote in favor

NEXT BOARD MEETING SCHEDULED TO BE TUESDAY, APRIL 17TH