

OCEAN ACADEMY CHARTER SCHOOL BOARD OF TRUSTESS

Minutes – Board of Trustees Meeting, March 9, 2021 – 6:00 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person.

[Join by phone](#)

(US) +1 470-210-0359 PIN: 507 887 617#

Marshall White – President
Anita Lepelstat – Vice President
Thomas A. D’Ambola
Aase Marie Hare
Sharon Hollander
Jeanmarie Lamme
Roxanne Martin - Absent
Reverend Juan Angel Monge-Santiago
Jim Muzikowski

Also in attendance, Valarie Smith (Executive Director), Lorna Hassel (Head of School), Cindy Coughlin (School Business Administrator), David Hespe (Board Attorney), Tom McMahon (Facilities Consultant), David Block (Financial Consultant).

Meeting Call to Order by Board President
Salute to the Flag

1. Approval of the BOT Meeting Minutes of February 9, 2021.

Motion made by Anita Lepelstat to approve the Board of Trustee meeting minutes of February 9, 2021.

Second by Jim Muzikowski

Minutes of February 9, 2021 were unanimously approved.

2. Tom McMahon, Facilities Consultant, addressed the Board as to the current state of the facilities and our potential roadmap to purchasing the building and land.
3. Valarie Smith presented on additional contracting with Tom McMahon to move forward with facility goals. Approval of Contract.

Motion made by Jim Muzikowski to approve a contract with Tom McMahon to lead the negotiations to purchase the school and land based on attorney review of the contract.

Second by Jeanmarie Lamme

Unanimously Approved by the Board.

4. Marshall White presented on Follett School Solutions, Destiny Library Manager software program for our new library!

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“Destiny Library Manager is a browser-based system that was specifically designed to help K-12 libraries work more efficiently and to support teachers in their efforts to create enthusiastic and successful learners. It seamlessly integrates circulation, cataloging, searching, reporting, and library management functionality in a single platform.”

Motion made by Aase Marie Hare to approve a contracted service with Follett School Solutions’ Destiny Library Manager system for the school’s new library.

Second by Sharon Hollander

Unanimously approved by the Board.

5. Valarie Smith presented on a general overview of upcoming structure for the school’s expansion into Middle School and upcoming raises, salaries, and tenure issues that will be addressed in the April Board of Trustees Meeting. (informative)
6. David Block, Financial Consultant, reported on two grants: ESSR II and the Charter School Program Grant (informative)

On September 30, 2020, the New Jersey Public Charter School Association (NJPCSA) was awarded a \$63.2 million Charter School Program (CSP) grant from the US Department of Education to catalyze the growth of high-quality public charter school options across the state. NJPCSA will act as a pass-through entity, using federal funds to administer a competitive subgrant program for which the operators of new, expanding, and replicating schools will be eligible. Ocean Academy is eligible for the grant.

Resolution by the Board of Trustees authorizing the application and submission of an application to the NJ Charter School Association for the Charter School Program Grant.

Motion made by Jeanmarie Lamme for the Board to authorize the resolution to apply and submit an application to the NJ Charter School Association for the Charter School Program Grant.

Second by Jim Muzikowski

Unanimously approved by the Board.

7. Lorna Hassel presented on the school’s candidate for Middle School Principal, Dawn Cobb-Fosness.

Motion made by Aase Marie Hare to approve candidate Dawn Cobb-Fosness for Middle School Principal.

Second by Anita Lepelstat.

Unanimously approved by the Board.

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8. Cindy Coughlin presented the school's 2021-22 Budget and presented the following resolution for Board of Trustee approval:

**Ocean Academy Charter School
*Board of Trustee Resolution***

*Accepting and Approving of the Ocean Academy Charter School Budget for the
2021-2022 School Year*

Resolution March 9, 2021

Be it resolved by the Ocean Academy Charter School Board of Trustees to approve the following;

WHEREAS the Ocean Academy Charter School has received notice of FY 2021- 2022 Projected Charter School Budget in the amount of \$7,713,837;

WHEREAS the Ocean Academy Charter School as anticipates allocating these funds to provide for the enhancement of the instructional and administrative programs including the addition of the sixth grade and expansion the fifth grade to three sections resulting in the increase in enrollment to 400 students;

WHEREAS, the budget reflects allocation of expenses in accordance with school goals, Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Ocean Academy Charter School, county of Ocean, State of New Jersey the approves of the projected 2021-2022 School Year Budget and directs its submission of to the Department of Education Fiscal representatives.

Motion was made by Anita Lepelstat to approve the resolution.

Jim Muzikowski seconds.

Unanimously approved by the Board.

9. Cindy Coughlin presented the additional vendors that needed to be placed on our recurring bill list for Board Approval.

Motion was made by Sharon Hollander to approve the additional vendors on the monthly recurring bill list.

Second by Aase Hare

Unanimously approved by the Board.

Cindy Coughlin presented the Bill list for payment to the Board.

Motion was made by Aase Hare to accept and approve the Bill List

Second by Anita Lepelstat

Unanimously approved by the Board.

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Cindy Coughlin presented on Officers and Directors Insurance which needs to be renewed for the upcoming year.


Anita Lepelstat motioned to renew the school's Officers and Directors Insurance

Second by Jim Muzikowski

Board unanimously approves the motion

10. Valarie Smith reports to the Board on compliance issues and continuing education.

 Ethics – Due at the End of April

 Governance Classes – School Boards – Due July 1st

 National Alliance of Public Charter Schools – Optional – Virtual June 20-23

 HIB Professional Development offered by the NJ Principals & Supervisors Association

Motion made by Sharon Hollander for the Board to Approve of the tuition for professional development offered by the National Association of Public Charter Schools (Virtual Convention – June 20-23) and the New Jersey Principals and Supervisors Association (Harassment, Intimidation, and Bullying Virtual Classes) for interested Board and Administration members.

Second by Father Juan

Unanimously approved by the Board

11. Valarie Smith presented on a special visit by Gubernatorial Candidate Jack Ciattarelli on Monday, March 22, 2021.

12. New Business

Anita Lepelstat reported that the piano that was promised to the school as a donation has fell through.

13. No Public Input

14. Adjourn

Motion to adjourn was made by Jim Muzikowski

Second by Anita Lepelstat

Unanimously approved by the Board