

Minutes

August 27, 2019

Ocean Academy Charter School - Board of Trustees Meeting

678 5th Street, Lakewood, NJ – Meeting Started at 7:05 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record.

Marshall White – President
Ken Seda – Vice President
Jeanmarie Lamme
Anita Raynes Lepelstat
Rosanne Martin
Reverend Juan Angel Monge-Santiago
Jim Muzikowski
Aase Marie Schults Hare

Salute the Flag – Board President Opens the Meeting - 6:00 pm

Minutes of June 11, 2019 meeting were read. Motion to accept the June 1, 2019 minutes made by Aase Hare. Second by Father Juan. Unanimous vote in the affirmative.

1. Tom McMahon, Facilities Consultant, presented on updates the Board on new building developments.

Valarie Smith updated on current building situations.

2. Vote to formally approve Sharon Hollander for a member of the Board of Trustees – Presented by Valarie Smith

Motion to formally approve of Sharon Hollander as a member of the Board of Trustees made by Father Juan, Second by Aase Hare, and unanimously approved by the Board.

3. Resolution – Presented by Lorna Hassel

The Board of Trustees of Ocean Academy Charter School approves by Formal Resolution the Teacher Evaluation System and the School Leader Evaluation System as currently in place as of August 2019.

**Ocean Academy Charter School
Board of Trustees**

Whereas: The Board of Trustees acknowledges that Ocean Academy Charter School has developed and implemented a high-quality, rigorous education evaluation system, which was approved by this Board on June 1, 2017:

Whereas: Ocean Academy Charter School’s evaluation systems include the following critical components as recommended by the NJ Department of Education for teacher evaluation:

- 1. Multiple measures or performance to evaluate teachers including student achievement and teacher practice.*
- 2. A method for calculated an overall (summative) evaluation rating that combines the multiple measures of teacher practice and student achievement.*
- 3. The systems use multiple ratings to evaluate teachers.*
- 4. Clear delineation of differences in the teacher evaluation system between tenured and non-tenured teachers including number of observations the charter school will require for tenured and non-tenured teachers*

Whereas: Ocean Academy Charter School’s evaluation systems include the following critical components as recommended by the NJ Department of Education for evaluation of Leadership:

- 1. Multiple measures for evaluating school leaders, principals, vice principals, and assistant principals including principal practice and student achievement*
- 2. A method for calculating an overall (summative) evaluation rating that combines the multiple measures of principal practice and student Achievement*

Be it Resolved the Board of Trustees approves by Formal Resolution the Teacher Evaluation System and the School Leader Evaluation System as currently in place as of August 2019.

Motion made by Father Juan to approve the *Formal Resolution the Teacher Evaluation System and the School Leader Evaluation System as currently in place as of August 2019* as presented by Lorna Hassel. Second by Ken Seda. Unanimously approved by the Board.

4. Student test Scores – 3rd Grade Raw Scores - Presented by Lorna Hassel

Third Grade Math: 35%
Third Grade Language Arts: 37.5%

5. New Employees to be Approved by the Board of Trustees – Presented by Lorna Hassel

Name	Position	Salary
Marc Sweet	Special Ed Teacher	\$49,500
Cynthia Knorr	Para with Teaching Cert	\$22,000
Shannon Pustae	Para with Teaching Cert	\$22,000

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Lu-Ann Cirone	Para with Teaching Cert	\$22,000
Rebecca Finter	Para	\$21,000
Barbara Lynch	Para	\$20,000
John Lippincott	Para	\$21,000
Caroline Consoli	Para with Teaching Cert	\$22,000
Diana Aleman	Para	\$20,000
Nancy Hernandez	Para / Administrative	\$17,100

Motion to accept new employees as presented by Lorna Hassel, motion by Ken Seda, second by Aase Hare, and unanimously approved by the Board.

6. Motion to Appoint Jump, Perry and Company – Certified Public Accountants as Ocean Academy Charter Schools auditor for the 2019-20 School Year. Presented by Cindy Coughlin

Ken Seda motioned to Appoint Jump, Perry, & Company to be OACS’s Public accountants for the 2019-20 School Year, second by Jim Muzikowski, unanimously approved by the Board.

7. To Approve \$200.00 for each Teacher for classroom/teaching related expenses. – Cindy Coughlin

Jim Muzikoski made the motion to approve a \$200 expense for classroom/teaching related expenses (\$200 per teacher), second by Father Juan, unanimously approved by the Board.

8. Transfers to close out 2018-2019 Fiscal Year – Presented by Cindy Coughlin

From	To
11-190-100-340-000-045 – \$5,739.85	11-190-100-106-000-044 -\$5,739.85
19138.50 Purch prof/tech services	Other salaries
11-190-100-340-000-045	11-190-100-106-000-044
Prof/tech services 9300	Other Sal for Inst - 9300
Balance 4,098.65	
11-000-230-332-000-000 - Auditor	11-000-230-100-000-052 -18,000 -
Balance 18,000 to zero	Salaries (Admin)
11-000-230-339-000-055 – Other	896.48
(where auditor payments made)	
Balance- 7256.85 to 6,360.37	
11-230-585-000-059	
Other Purchased 10482.60	10,000
11-000-291-200-000-054 Benefits	6,500
And	11-000-24-105-000-053
587.71	587.71
11-000-241-300-000-067 –	11-000-241-110-000-066
Purch Prof/Tech - 20,996.81	– Support Salaries

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Transferred	2282.35	2282.35
62-910-310-100-000-000 4200.18		60-910-310-100-000-00 1369

9. Budget Adjustments 2019-2020 fiscal year– From unallocated funds – Presented by Cindy Coughlin

Summer School Salaries – 12,000 to 14,000
Purchased Professional Services - 24,000 to 90,000
Tuition Expenses – 24,000 in School budget (additional 10,000 in Title II) to be added to Benefit line

10. Bill List – Presented by Cindy Coughlin

Previously Paid

Recurring

June

Family Life Ins. – Dental/Vision – 656.07

Lakewood Public Schools – 23,295

Pearson Pub. - 2,800

Vegas Convention trip –

 Arturo Hernandez – 545.60

 Harley Place – 545.60

 Angela McCarty – 223.3

Alejandra Morales Gonzales – 1620.00 + 978.75

Association of American Educators – 66.00

Family Life – 1312.14 (2 months)

Horizon – 20,732.06

New

Valarie Smith – 213.25 + 880.36

Stephanie Roman – 1670.00 (t-shirts)

CDW – 1832.79

John Barron – 250.00

Austin Blatt 233.69 (classroom expenses)

Lorna Hassel – 192.04

Dariennka Reyes – 71.97

Diane Oxley – 170.00

Jason Gold – 550.00 tuition

Ada Roman – 75

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July

Recurring:

Renaissance – 198.88
Owners Rep Consulting – 2,000
Thomas McMahon – 2,050
Lakewood Public School – 15,626
GCU – 20833.33 + 850
CUMC - 20068.70
Petty Cash – 481.57
Renaissance – 198.88
Owners Rep Consulting – 2,000
Tom McMahon – 2050
Lakewood Public School - 15626
Horizon – 20732.06
Markel – 6152.00
MOESC 9677.46
Action Data – 1707.46
Assoc. Of American Ed. 66.00
Atlantic Tomorrow – **1382.96**
Staples – 5064.87
Holman Frenia – 1280
Watchung Water – 780.77

New/Paid:

CDK 4,235
On Course – 8,430.38
NWEA – 3780
Lorna Hassel – 210.19
Arturo Hernandez – 169.89
Valarie Smith – 310.76
Lorna Hassel – 210.19
Valarie Smith – 154.58
CDK – 4235
SRI-ETTC - 404
Keyboard Consultant – 138.00
CDW – 1677.00
Valarie Smith - Las Vegas rooms for all – 1394.50
Lorna Hassel – 317.08
Arturo Hernandez – 169.89
Valarie Smith 310.76

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Machree Paul 760.00
State of NJ (Workforce Devel.) 67.50
Discount School – 478.20
Primavera IT – 1500.00
Academy Charter High – 7000.00

August

Recurring

Christ United Methodist Church 20,068.70
Georgian Court 22,531.25 + 850.00
Action Data – 87.46
Optimum – 774.98
Markel – 3879.00 + 3879.00 (new)
Petty Cash – 486.86
Atlantic Tomorrow – 401.91+ 289.57
Owners Rep Consulting – 2,000.00
Family Life - 656.07
Staples – 12,500
Horizon – 18,157.69 (SHBP)

New/Paid

Whole Brain Teaching – 3800.00
Dariakna Reyes – 4,795.00 (tuition)
Valarie Smith – 363.51 + 1,034.48
Stanley Steamer – 2,287.05 + 1,005.00 + 132
Scientific Learning – 12,925.00
Lorna Hassel – 1620.41
Renaissance – 397.76
NJ School Boards – 1,600.00
Alejandra Morales Gonzales – 1,689.00
CDW - 2726.76
Mr. Keys – 89.09
Austin Blatt – 4,670 Tuition
Laura Graziano 4,670 Tuition
Worthington Direct – 2225.10 +7852.21+ 1073.00
Allen Academic Publishing - 265.95
School Mate – 273.75 + 402.50
Houghton Mifflin – 1,681.53 + 4763.96

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Wilson Language – 8,097.19
Pearson – 2,800
Dept Of Community Affairs -Fire Code -214.00
Valarie Smith – 3,837.22 + 102.33
Action Data – 87.46
Markel (accident) - 994.00

Motion to approve Transfers to close out 2018-2019 Fiscal Year, Budget Adjustments 2019-2020 fiscal year– From unallocated funds, and the Bill List as Presented by Cindy Coughlin. Motion made by Ken Seda, second by Jim Muzikowski, unanimously approved by the Board.

11. Executive Session to Discuss Personnel Matters.

12. Public Session to Vote on Increases for the Executive Director, Principal, and

Angela McCarty	Title 1 Director & Academic Supervisor	\$78,000	\$90,000	12 Months
Lorna Hassel	Head of School	\$94,500	\$113,500	12 Months
Valarie Smith	Chief School Administrator	\$114,750	\$126,225	12 Months

Motion to approve Administration Salaries made by Ken Seda, second by Aase Hare, and unanimously approved by the Board.

13. Meeting Adjourned

Motion made by Ken Seda, second by Aase Hare, unanimously approved by the Board.

Minutes Approved Unanimously by the Board of Trustees at the October 1, 2019